

District of Columbia Office of the State Superintendent of Education

Frequently Asked Questions (FAQ): Early Childhood Educator Pay Equity Fund Fiscal Year 2023 (FY23)

October 2022

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About the Early Childhood Educator Pay Equity Fund

1. What is the Early Childhood Educator Pay Equity Fund?

The <u>Fiscal Year 2022 (FY22) Budget Support Emergency Amendment Act of 2021</u> created the Early Childhood Educator Pay Equity Fund as a special fund of the District of Columbia Government, to be administered by the Office of the State Superintendent of Education (OSSE) and used to increase compensation of child development facility staff. The Act also created an Early Childhood Educator Equitable Compensation Task Force to make recommendations for implementing the fund.

Consistent with the <u>recommendations of the Task Force</u>, OSSE worked with an intermediary organization, AidKit, to disburse pay supplements directly to early childhood educators in FY22. In FY23, OSSE, in partnership with AidKit, will continue distribution of direct payments to eligible early childhood educators. Individuals who received a supplemental payment in FY22 and remain employed in an eligible role in a child development facility licensed by OSSE can expect to receive future payments between October 2022 and September 2023. Information on eligibility, payment amounts and the distribution schedule for FY23 can be <u>found here</u>.

Starting in FY24, OSSE will shift to distributing funds to child development facilities; facilities that accept funds will be required to pay eligible early childhood educators wages that reflect the recommendations of the Early Childhood Educator Equitable Compensation Task Force. More information about these salaries and requirements for providers and eligible staff will be available in spring 2023.

The information in this document pertains solely to the distribution of pay equity funds directly to educators in FY23.

2. How will pay equity funds be distributed?

AidKit is managing the supplemental payment application and distribution process in FY22 and FY23. In FY23, OSSE and AidKit will distribute supplemental payments in four, quarterly installments, according to the following schedule:

- Quarterly Payment 1: December 2022
- Quarterly Payment 2: March 2023
- Quarterly Payment 3: June 2023
- Quarterly Payment 4: September 2023

To receive a supplemental payment, eligible early educators must have an approved supplemental payment application submitted to AidKit. The application for FY23 payments will open on Nov. 1, 2022 and remain open through Aug. 15, 2023. Newly hired or newly eligible early childhood educators must submit an application in order to receive funds. Early childhood educators who received a prior payment through AidKit and remain employed in an eligible Staff Type in a child development facility licensed by OSSE do not need to submit another application to receive future payments.

Please note, early childhood educators must complete and submit the application to AidKit; employers can not submit applications on behalf of their employees.

Eligibility

3. Who is eligible to receive a supplemental payment from the Early Childhood Educator Pay Equity Fund in FY23?

In order to be eligible to receive a supplemental payment distribution from the Early Childhood Educator Pay Equity Fund for FY23, an early childhood educator must meet the following requirements:

- 1. Be employed in a child development facility licensed by OSSE
 - a. Employment confirmed through staff record in DELLT
- 2. Have employment start date on or before the first day of the month prior to the month in which payment is distributed (see question 4)

a. Employment start date is based on the staff record in DELLT

- 3. Be employed in an eligible role (e.g., Assistant Teacher, Associate Caregiver, Montessori Assistant Teacher, Teacher, Expanded Home Provider, Home Provider or Montessori Teacher)
 - a. Eligibility is determined based on the Staff Type listed in DELLT
- 4. Work at least 10 hours a week in a child development facility licensed by OSSE
 - a. Hours of employment self-certified in application (see question 5)
- 5. Have an approved supplemental payment application submitted to AidKit
 - a. Newly hired or newly eligible staff must submit an application in order to receive funds
 - b. Early childhood educators who received a prior payment through AidKit and remain employed in an eligible Staff Type in a child development facility licensed by OSSE do not need to submit another application to receive future payments

For more information on eligibility requirements, <u>Policy Guidance: Child Care Staff Eligibility</u>, Payment Amounts and Distribution Schedule for the Early Childhood Educator Pay Equity Fund FY23.

OSSE and AidKit will verify all applicants' employment on the date their application is submitted (where applicable) and again prior to each disbursement of funds (for all applicants). Early childhood educators who were previously approved for funds and who are not employed in an eligible position in a child development facility at the time a payment is disbursed, will not be eligible to receive that payment. Employees who are on temporary leave (e.g., paid family leave, short-term disability, family and medical leave act) are eligible for funds, provided they were employed in a child development facility in an eligible role on or before the first day of the month prior the month in which payment is distributed, remain employees of the facility and intend to return to work in the facility following the end of their temporary leave.

4. What are the eligibility cut-off dates for the quarterly supplemental payments?

As part of the eligibility criteria for the Early Childhood Educator Pay Equity Fund in FY23, to receive a supplemental payment an early childhood educator must have an employment start date on or before the first day of the month prior to the month in which payment is distributed. See the table below for cut-off dates for FY23.

| Quarterly Payment | Distributed in Month | Must have start date on or before |
|---------------------|----------------------|-----------------------------------|
| Quarterly Payment 1 | December 2022 | Nov. 1, 2022 |
| Quarterly Payment 2 | March 2023 | Feb. 1, 2023 |
| Quarterly Payment 3 | June 2023 | May 1, 2023 |
| Quarterly Payment 4 | September 2023 | Aug. 1, 2023 |

5. Are part-time workers eligible for pay equity funds? How will OSSE determine if I am a full- or part-time worker?

Yes. Individuals who work at least 10 hours a week at a child development facility in an eligible role are eligible for a supplement payment if they are currently employed and were employed in a child development facility on or before the first day of the month prior to the month in which payment is distributed.

Part-time workers are defined as those who work between 10 and 30 hours per week on average, or who have worked at least 80 hours in the last eight weeks (staff must meet at least one of these criteria).

Full-time workers are defined as those who work 30 or more hours per week on average, or who have worked at least 240 hours in the last eight weeks.

Eligible early childhood educators must certify their full- or part-time status when applying for a supplemental payment.

6. I have an individual taxpayer identification number (ITIN). Am I eligible to apply for the fund?

If you meet the eligibility requirements detailed in question 1 you may apply for funds regardless of your documentation status. You may use a Social Security Number (SSN) or ITIN when completing your application. An applicant must provide either an SSN or ITIN in order to receive funds. More information on how to obtain an ITIN can be <u>found here</u>.

7. I'm a lead teacher in a Pre-K Enhancement and Expansion Program (PKEEP). Why won't I be able to receive funds from this program?

Child development facilities that participate in PKEEP are required to pay PKEEP teachers at parity with DC Public Schools (DCPS) teachers. Therefore, PKEEP lead teachers are not eligible to participate in the Early Childhood Educator Pay Equity Fund. If you are a PKEEP lead teacher and believe that your employer is not paying you the required salary for PKEEP lead teachers, please contact <u>OSSE.DELCommunications@dc.gov</u> and we will refer your information to the PKEEP program manager for further assistance.

8. Are employees of DC Public Schools (DCPS) or public charter schools eligible to receive a supplemental payment?

No. The Early Childhood Educator Pay Equity Fund was created to support pay parity for early childhood educators employed at child development facilities licensed OSSE with their peers employed in DC public and public charter schools. As such, employees of DCPS and charter schools are not eligible for these funds.

9. If I change jobs between now and the time funds are distributed, will I still be eligible to receive a supplemental payment?

In order to receive a quarterly supplemental payment, you must be currently employed at a child development facility licensed by OSSE in an eligible role on or before the first day of the month prior to the month in which payment is distributed (see question 4) and on the day funds are disbursed; and have an approved supplemental payment application submitted to AidKit. If you take a job in an eligible role in another child development facility licensed by OSSE between quarterly payments, you will still be eligible to receive the supplemental payment for that quarter if your gap in employment is less than one month, but you or your employer may need to provide additional documentation.

If you change jobs and are no longer employed in an eligible role in a child development facility licensed by OSSE, you will no longer be eligible to receive future supplemental payments.

10. Are directors, assistant directors or other staff who spend part of their day in child care classrooms (for example, providing coverage) eligible to receive pay equity funds?

No. To be eligible to receive a supplemental payment(s) through the Early Childhood Educator Pay Equity Fund in FY23, your position listed in the Division of Early Learning Licensing Tool (DELLT) must be an eligible role. However, there are a few cases in which OSSE will consider an appeal. OSSE will consider an appeal if an applicant's Staff Type is listed as Other, Substitute, or Home assistant/Substitute and the applicant can demonstrate that their primary job responsibilities focus on providing early care and education services to children, and that they spend at least 10 hours a week or at least 60 percent of their employed hours (whichever is greater) in a child development home or child development center classrooms delivering early care and education services to children. Additionally, OSSE will consider an appeal if an applicant's Staff Type in DELLT is Director only if the applicant serves as an assistant director who is also a full-time classroom teacher and provides a written statement from the facility's director affirming that the assistant director's primary responsibilities are as a classroom teacher and that they spend the majority of their working hours in a classroom carrying out teaching responsibilities. OSSE will not otherwise consider appeals from applicants whose Staff Type in DELLT is Director.

11. Are staff who are working at a facility that is operating under a restricted license eligible for a supplemental payment?

Yes.

12. I was working at a facility licensed by OSSE on or before the first day of the month prior to the month in which payment is distributed (e.g., Nov. 1, 2022; Feb. 1, 2023; May 1, 2023; Aug. 1, 2023), in a role that is eligible to receive a supplemental payment. However, I was recently promoted and am now a director/instructional coach/other role at the facility. Am I still eligible for a supplemental payment?

In order to receive your supplemental payment, an early childhood educator must:

- be currently employed in a child development facility at each of the following times: a) on or before the first day of the month prior to the month in which payment is distributed (e.g., Nov. 1, 2022: Feb. 1, 2023; May 1, 2023 and Aug. 1, 2023) and b) at the time funds are disbursed;
- have an approved application submitted to AidKit; and
- **be employed** in a child development facility **in an eligible role** (e.g., teacher, assistant teacher, associate caregiver, expanded home caregiver, home caregiver, Montessori assistant teacher or Montessori teacher) **at the time they submit their application**.

If you are promoted into a non-eligible role you will not be able to receive future supplemental payments disbursed following your change in Staff Type.

13. Am I required to meet specific education requirements (e.g., Child Development Associate [CDA], associate degree, bachelor's degree) to receive a supplemental payment?

To receive a supplemental payment, you must meet the eligibility criteria detailed in question 3.

Your Staff Type is based on your responsibilities at the facility where you are employed and your qualifications. For example, an individual in the assistant teacher role must carry out the responsibilities that reflect an assistant teacher role as defined in <u>licensing regulations</u> <u>AND</u> have the credentials required for the role as of the date of application. Early childhood educators do not need to meet the new educational credential requirements that will be in effect as of December 2023 in order to receive funds from the pay equity fund in FY23. For more information on current and future credential requirements, see:

- Teacher or Assistant Teacher in a Child Development Center
- Home, Expanded Home or Associate Home Caregiver

Information for Employers

14. What actions do I need to take to ensure staff at my child development facility receive supplemental payments?

To ensure staff at your facility receive supplemental payments in FY23, you must review and update staff records in DELLT.

Employers have direct access to staff information in the provider profile section in DELLT. You must update staff records individually to include the correct Staff Type, staff mobile phone number, staff email address, staff home address and SSN or ITIN. Other staff information must also be reviewed to ensure the information is correct. Your staff's eligibility for funding and the amount they receive will depend on their Staff Type listed in DELLT, so it is important to make sure this information is accurate. All staff <u>MUST</u> have the credentials <u>AND</u> carry out the responsibilities of the Staff Type they are assigned in DELLT. You must provide supporting documentation (e.g., proof of degree completion such as a transcript, certificate, diploma, etc.) to verify the individual's credentials and staff members must be included in the facility's staffing plan. If you are requesting changes to an employee's Staff Type, you must also upload the employee hiring, promotion or separation form with the Staff Type change date.

Updates made to staff records must be reviewed and approved by your assigned licensing specialist. Please update records as changes occur (e.g., when you hired a new employee; when an employee separates from a facility; when an employee has change in Staff Type, etc.). Of note, the payment amount an early childhood educator is eligible to receive is based on their Staff Type in DELLT on the first day of the month prior to the month in which payment is distributed (e.g., Nov. 1, 2022; Feb. 1, 2023; May 1, 2023; and Aug. 1, 2023). If staff at your facility have had a change in Staff Type, it must be approved by your assigned licensing specialist in advance of that date.

15. I'm having trouble updating information in DELLT. Whom should I contact for assistance?

If you require assistance updating staff records, please contact your assigned licensing specialist.

16. I am the director of a child development facility. Why am I not eligible to receive a pay supplement?

OSSE is implementing the Early Childhood Educator Pay Equity Fund consistent with the <u>recommendations</u> of the Early Childhood Educator Pay Equity Task Force and <u>legislation</u> passed by the DC Council. Both the Task Force and DC Council indicated that the primary intended beneficiaries of the fund are early educators whose primary and daily focus is direct work with children. While directors play an important role in supporting children's development and learning, and sometimes also fill teaching responsibilities, the primary responsibilities of a director, as defined in OSSE licensing regulations, are administrative. The Task Force did not recommend directors are not eligible to receive supplemental payments. Child development facilities may use other funding sources, including funds received through the <u>DC Child Care Stabilization Grant</u>, to provide bonuses or other financial incentives for directors and other staff not eligible for pay supplements through the Early Fund.

17. I am currently recruiting for a vacant position in my facility. Will staff I hire for this position be eligible to receive payments from the fund?

Early childhood educators who are employed at child development facilities licensed by OSSE, in roles eligible to receive a supplemental payment, on or before the first day of the month prior to the month

in which payment is distributed (e.g., Nov. 1, 2022; Feb. 1, 2023; May 1, 2023; and Aug. 1, 2023), are eligible to receive funds for quarters in which they meet eligibility criteria.

If you hire a staff member who was employed in an eligible role in another facility licensed by OSSE, please make sure to add that individual to your facility's staffing pattern and records in DELLT to ensure they continue to receive payments for which they are eligible.

Information for Eligible Child Care Staff

18. Do I need to submit an application to receive a supplemental payment in FY23?

Newly Hired or Newly Eligible Early Childhood Educators

Early childhood educators who are newly hired; who were hired after May 16, 2022 and did not qualify for FY22 supplemental payments or who transition from an ineligible Staff Type to an eligible Staff Type must submit an application to AidKit in order to receive a payment in FY23.

The application portal for FY23 payments will open on Nov. 1, 2022 and remain open through Aug. 15, 2023. Eligible early childhood educators hired between May 16, 2022 and Nov. 1, 2022 must complete the application by Nov. 15, 2022 in order to receive a quarter one payment. Early childhood educators hired after Nov. 1, 2022 are encouraged to complete the supplemental payment application as part of their onboarding when they complete other new staff paperwork. See the start date and application deadlines for receiving FY23 pay supplements below.

| Quarterly Payment | Must Have a Start Date on or Before | Application Deadline |
|--------------------------------------|--|----------------------|
| Quarterly Payment 1 (December 2022) | Nov. 1, 2022 | Nov. 15, 2022 |
| Quarterly Payment 2 (March 2023) | Feb. 1, 2023 | Feb. 15, 2023 |
| Quarterly Payment 3 (June 2023) | May 1, 2023 | May 15, 2023 |
| Quarterly Payment 4 (September 2023) | Aug. 1, 2023 | Aug. 15, 2023 |

Once an eligible early childhood educator has been approved for any FY23 supplemental payment, they do not need to complete additional applications, but will automatically receive remaining FY23 quarterly payments as long as they remain employed in an eligible Staff Type in a child development facility licensed by OSSE.

Early childhood educators who require assistance accessing or completing the application should email support@ecepayequity.aidkit.org or call (202) 831-9298 for support.

Please note that this is not a competitive program; applicants who meet eligibility criteria and provide all required documentation should expect to receive funds.

Early Childhood Educators Previously Approved for Payment

Early childhood educators who received a supplemental payment through AidKit in FY22 and remain employed in an eligible Staff Type in a child development facility licensed by OSSE do not need to submit an additional application to receive supplemental payments in FY23. Eligible early childhood educators approved for any FY23 supplemental payment do not need to complete additional applications.

Prior to each payment distribution, AidKit will send a communication to early childhood educators who previously received funds, notifying them of the upcoming payment. The communication will include a link that eligible early childhood educators can use to review their payment information, update payment information if a change has occurred or decline to receive a payment. If the eligible early childhood educator takes no action, payment will automatically be sent via the same payment method through which prior payments were disbursed to the eligible early childhood educator; no further action is required. AidKit will validate each previously approved early childhood educator's continued employment in a child development facility licensed by OSSE and employment in an eligible Staff Type against staff records in DELLT prior to distributing a payment. Previously approved early childhood educators who are no longer eligible to receive supplemental payments will receive a notification stating they are not eligible to receive funds.

19. I am a newly hired/newly eligible early childhood educator. What information or documents do I need to apply for funds?

As part of your payment request, you must share the following information/documentation:

- Photo ID;
- Headshot/selfie;
- Payment information (direct bank deposit or debit card);
- SSN/ITIN; and
- W-9 form.

20. How much money will I receive through the Early Childhood Educator Pay Equity Fund?

Your payment amount is determined based on a combination of your Staff Type and employment status (e.g., full- or part-time employee) for that quarter. More information is available in the table below and on page 2 of <u>Policy Guidance: Child Care Staff Eligibility, Payment Amounts and</u> <u>Distribution Schedule for the Early Childhood Educator Pay Equity Fund</u>.

| | Time Status | | |
|--|----------------------------|----------------------------|--|
| Staff Type | Full-Time | Part-Time | |
| ECE I: Assistant Teacher Associate Caregiver Montessori Assistant Teacher | Quarterly Payment: \$2,500 | Quarterly Payment: \$1,250 | |

| ECE II: | Quarterly Payment: \$3,500 | Quarterly Payment: \$1,750 |
|--|----------------------------|----------------------------|
| Teacher Expanded Home Provider Home Provider Montessori Teacher | | |

21. How will my supplemental payment be distributed?

When completing the application for funding, you must choose between receiving your payment via direct bank deposit or debit card. If you choose to receive your payment via direct bank deposit, it will be distributed directly to the bank account for which you provide information. It is important to make sure the bank information you provide to AidKit is correct. If you choose to receive your payment via debit card, a debit card will be mailed to your home address or a centralized collection location. Funds will not be loaded on the debit card until you have verified receipt. Information on how to verify receipt will be shared with staff who elect to receive payments via debit card through a separate communication.

Unless an early childhood educator takes action to change their payment information, previously approved applicants who remain eligible for funds will automatically receive payments using the payment information provided in their initial application for funds. Prior to each quarterly payment distribution, AidKit will send a communication to early childhood educators who previously received funds notifying them of the upcoming payment. The communication will include a link that eligible early childhood educators can use to review their payment information, update payment information if a change has occurred, change their payment method or decline to receive a payment. If the eligible early childhood educator takes no action, payment will automatically be sent via the same payment method through which prior payments were disbursed to the eligible early childhood educator; no further action is required.

22. When will I receive my supplemental payment?

In FY23, supplemental payments will be distributed in four, quarterly installments:

- Quarterly Payment 1: December 202
- Quarterly Payment 2: March 2023
- Quarterly Payment 3: June 2023
- Quarterly Payment 4: September 2023

In general, quarterly payments will be distributed after the 15th day and no later than the last day of the month in which they are distributed. AidKit will share further details with eligible early childhood educators for when they can expect to receive payment prior to distribution of each quarterly payment.

23. Will funds be distributed on a "first-come, first-served" basis?

All eligible early childhood educators who have submitted an application to AidKit by the application deadline and have been approved for payment will receive funds. See page 4 of <u>Policy Guidance:</u> <u>Child Care Staff Eligibility, Payment Amounts and Distribution Schedule for the Early Childhood</u> <u>Educator Pay Equity Fund</u> for more information on start date and application deadlines for receiving FY23 supplemental payments.

24. Is the supplemental payment I received from the Early Childhood Educator Pay Equity Fund subject to income tax?

Yes. Supplemental payments are subject to both state and federal taxes. Unlike your paycheck, state and federal taxes are not withheld from pay supplements distributed through this program. This means that you will need to report the income when filing your state or federal taxes and may need to pay additional tax on these funds when you file your 2022 and 2023 taxes. AidKit will provide the documentation that early childhood educators who receive funds will need to submit their 2022 and 2023 taxes but will not withhold state or federal taxes. Early childhood educators who receive a supplemental payment may wish to consult with an accountant or other tax expert, and/or to save a portion of funds received to cover potential future tax liabilities.

25. Will accepting a supplemental payment impact my eligibility to receive assistance from income eligible benefits programs (e.g., Medicaid, Supplemental Nutrition Assistance Program (SNAP), housing vouchers)?

OSSE does not administer Medicaid, SNAP, or housing assistance and cannot provide specific guidance on whether or not pay supplements will be considered income by the agencies responsible for administering these programs. If you receive SNAP, WIC, Medicaid, or other public benefits, you should consult with the agencies that administer those programs and their established eligibility policies. Please note that the law (DC Act 24-492) does exempt supplemental payments from income calculations for the following purposes: local public assistance, the DC HealthCare Alliance program, local education scholarships, the Home Purchase Assistance Program, the Rent Supplement Program, and the Grandparent Caregiver Program. Early childhood educators who receive or are considering applying for these benefits should consult with the District government agencies responsible for administering each program for additional information on eligibility requirements and factors that may affect eligibility for these programs.

26. Are there restrictions on how I can use the funds I receive from the Early Childhood Educator Pay Equity Fund?

Supplemental payments are your money, just like the compensation you receive from your employer. Eligible early educators who receive funds may use them as you see fit, and do not need to report on how funds were spent. (OSSE or AidKit may conduct voluntary surveys in the future to learn more about how funds are benefitting early educators, but these will be anonymous and completely optional.)

In making decisions about how to use funds, please keep in mind that pay supplements are subject to federal and state income taxes, which will not be withheld at the time funds are distributed. This

means you may need to plan to pay additional taxes on them when you file your 2022 and 2023 taxes.

27. Am I required to give my employer a portion of my supplemental payment(s)?

No. Your employer may not require you to provide them a portion of your supplemental payment(s). If your employer directs you to give them a portion of your supplemental payment(s), please contact OSSE at <u>OSSE.DELCommunications@dc.gov</u>.

28. Do I need to return funds if I leave my job?

Eligible early childhood educators who receive a supplemental payment(s) are strongly encouraged to remain employed in a licensed child development facility in the District. Those who remain employed in eligible roles will receive multiple installments in FY23, as well as increased pay from their employers beginning in FY24.

OSSE will pursue recoupment of funds only in cases where individuals knowingly submit inaccurate or misleading information on their applications for funding.

29. I previously had an ECE I Staff Type (e.g., Assistant Teacher, Associate Caregiver or Montessori Assistant Teacher) and received a supplemental payment(s) aligned with that role. I have been promoted to an ECE II Staff Type (e.g., Teacher, Expanded Home Provider, Home Provider or Montessori Teacher). Will my payment amount change to reflect my new role?

An early childhood educator's supplemental payment amount is based on their Staff Type in DELLT on the first day of the month prior to the month in which payment for that quarter is distributed (e.g., Nov. 1, 2022; Feb. 1, 2023; May 1, 2023; Aug. 1, 2023). If you are unsure of your Staff Type in DELLT, please talk with your employer. As a reminder, your Staff Type in DELLT is based on your qualifications <u>AND</u> responsibilities at the facility where you are employed. For example, an individual in the assistant teacher role must have the credentials required for the role AND must carry out the responsibilities that reflect an assistant teacher role as defined in OSSE's licensing regulations. Holding the qualifications required for an ECE II role (e.g., teacher) does not necessarily mean that this is your Staff Type.

30. I was previously approved for a supplemental payment through the Early Childhood Educator Pay Equity Fund. After my application was approved, I started working at a different child development facility licensed by OSSE. Do I need to submit another application to receive a supplemental payment(s)?

No. Early childhood educators who have an application approved by AidKit and remain employed in an eligible Staff Type in a child development facility licensed by OSSE do not need to submit an additional application to receive future supplemental payments.

31. I am concerned my employer did not update my information in the Division of Early Learning Licensing Tool (DELLT). What should I do?

If an applicant's employment cannot be confirmed in existing DELLT data, AidKit and/or OSSE staff will follow up with the applicant and/or employer to determine eligibility and ensure that DELLT data

is updated to include the employee. Early childhood educators who submit applications but whose information cannot be verified in DELLT will receive additional information through the application process.

Please note, section 131.1 of OSSE's child care licensing regulations requires licensed child care providers to maintain accurate staff records and provide required staff information to OSSE, in the form required by OSSE. Facilities are required to update all staff information in DELLT regardless of position or eligibility for pay equity funds.

If an early childhood educator is deemed ineligible for a supplemental payment, they may appeal the decision. If an early childhood educator believes they were erroneously determined ineligible for one or more FY23 supplemental payments, they may submit an appeal to OSSE's Division of Early Learning (DEL) following the process outlined in the appeals process published by OSSE.

32. I am unsure if I have an approved supplemental payment application submitted to AidKit. Whom should I contact?

If you are unsure if you've submitted an application for the Early Childhood Educator Pay Equity Fund or if you are unsure your application has been approved, please contact the AidKit support team at support@ecepayequity.aidkit.org or (202) 831-9298.

33. I have a question about the application I submitted to receive funds from the Early Childhood Educator Pay Equity Fund. Whom should I contact?

Early childhood educators who have questions about their application or require support should reach out to the AidKit support team at support@ecepayequity.aidkit.org or (202) 831-9298.